KANSAS CITY ART INSTITUTE FACT SHEET | STUDENT EXCHANGE PROGRAMS

CONTACT INFORMATION	
Name:	Kansas City Art Institute (KCAI)
Address:	Kansas City Art Institute 4415 Warwick Blvd Kansas City, MO 64111-1820 USA
Phone Number:	+1 816 472 4852
Fax:	+1 816 802 3309
Website:	www.kcai.edu
Webpage for International Exchange Students:	https://kcai.edu/admissions-aid/international-exchange-program/
Registrar:	Kim Hodge registrar@kcai.edu or kihodge@kcai.edu +1 816 802 3394
KCAI Study Abroad & Exchange Coordinator:	Malisha Meador registrar@kcai.edu or mmeador@kcai.edu +1 816 802 3569

SEMESTER INFORMATION	
Fall Semester:	Late August - Mid December
Spring Semester:	Mid January - Mid May
Academic Calendar:	https://kcai.edu/academics/academic-calendar/
Orientation for International/ Exchange Students:	Friday before the start of each semester (orientation schedule will be emailed to student following acceptance)

APPLICATION INFORMATION	
Nomination:	Students must be officially nominated by their home institution before submitting their application. Nominations should be emailed to: registrar@kcai.edu.
Nomination Details (please include the following student information when submitting nominations):	- Full name and name they like to be called - Email address - Legal sex - Current year of study (class level) - Current program of study - Desired semester of exchange - Desired program
Application Deadline:	For Spring (Mid January - Mid December): November 1 For Fall (Late August - Mid May): April 1
Application:	https://forms.gle/xWBFgKEJf9J1f1xi6
Application Materials:	- Personal Statement/Statement of Purpose: 1 - 2 pages written in English - Two Letters of Recommendation: written in English from faculty members at the student's home institution - Unofficial transcript/marksheet reflecting completed coursework at home institution - Portfolio: 15 - 20 images or projects with appropriate descriptions and related to the major or studio program for which the student is applying
Letter of Acceptance:	Letters of acceptance will be sent by email within two weeks of receipt of an application where possible.
Required Materials Upon Acceptance:	- Copy of the Biographical Page of Passport - Proof of Financial Support: the Registrar's office will provide the student with the amount of funds that must be verified as well as the Affidavit of Support Form if family members or other acquaintances will be providing financial support - Proof of International Health Insurance: KCAI allows students to choose their own health insurance provider as long as their plan meets KCAI's requirements for minimum coverage

COURSE INFORMATION	
Level of Study:	Undergraduate
Language of Instruction:	English
Language Requirement:	All international students whose primary language or native language is not English must demonstrate their English proficiency by submitting official test results from TOEFL (Test of English as a Foreign Language), IELTS (International English Language Testing System), or PTE (Pearson Test of English).
Additional Information on Language Requirement:	http://kcai.edu/international-student/
Programs Offered:	- Animation - Illustration - Art History - Painting - Ceramics - Photography - Creative Writing - Printmaking - Fiber - Product Design - Filmmaking - Sculpture - Graphic Design
Credit Hours:	The unit of credit is the semester hour. Two (2) clock hours of studio courses equals one (1) credit hour. One (1) clock hour of lecture courses per week equals one (1) credit hour.
Credit Hour Policy:	https://mykcai.kcai.edu/ICS/Campus_Policies/
Standard Full-Time Workload:	A full study load may vary between 12 and 18 credit hours per semester. KCAI requires that students take a minimum of 12 credit hours in order to maintain full-time student status. Students may choose to enroll in up to 18 credit hours, but no more than 15 credit hours are recommended. More than 12 credit hours of studio credit is not recommended. Students may add an art history or liberal arts course if 15 credit hours are needed.
Course Catalog:	https://kcai.edu/academics/
COST OF LIVING AND PRE-ARRIVAL INFORMATION	
Tuition + Fees:	http://kcai.edu/financial-aid-scholarships/complete-costs/
Accommodations:	International students are encouraged to live on campus in the Barbara Marshall Residence Hall in a shared double room, which includes 19 meals per week in the Wylie Dining Center.
Student Living Center Application:	The Barbara Marshall Residence Hall Application will be sent to the student following their acceptance.
Estimated Cost of Living Per Semester:	$4,585 On-campus housing (double room) $1,865 Meal Plan (19 meals per week) $650 Personal expenses $400 Books and supplies $375 Transportation $400 Campus fee $300 Technology fee $75 Health and wellness fee
Health Insurance Coverage Minimum Requirements:	$50,000.00 Medical benefits $10,000.00 Repatriation of mortal remains $10,000.00 Emergency medical evacuation Deductible should not be higher than $500.00
Visa:	https://travel.state.gov/content/visas/en/study-exchange/student.html
Employment Rights:	https://www.uscis.gov/working-united-states/students-and-exchange-visitors/students-and-employment